

Envision
Creative Support for People with Developmental Disabilities

ANNUAL MEETING OF THE BOARD OF DIRECTORS
July 13, 2017

Members Present

Erica Herman
Tamara Brady
Jamie Erskine
Lesley Brooks
Joanna Martinson
Doug Seery
Kathi Sargent
Patrick Roesler
Monica Wickstrom
Linda Brainard
Pam Shaddock

Members Absent

Others

Celeste Ewert
Kay Wells
12 Staff Members

The meeting was called to order at 7:30 AM by the President.

Roll call indicated attendance as above with a quorum established.

There were no agenda additions.

Introductions of new staff members was made by Celeste Ewert and a success story was shared with the board and audience.

Motion was made and seconded (Sargent/Brady) to approve the minutes of the June 8, 2017 meeting as written. Motion carried.

Marty Kennedy reviewed the financial report for the period ending May 31, 2017. Total revenue was \$857,383.00. Total expenses were \$798,840.00; leaving a net income of \$58,543.00. Motion was made and seconded (Wickstrom/Sargent) to approve the statement as presented. Motion carried.

Motion was made and seconded (Brooks/Brainard) to authorize continued operations until fiscal year 2017-2018 budget is developed and presented for approval. Motion carried.

The nominating committee presented the following slate of officers for fiscal year 2017-2018: President, Joanna Martinson; Vice President, Lesley Brooks; Secretary/Treasurer, Linda Brainard; Members-at-Large for the Executive Finance Committee, Monica Wickstrom and Erica Herman as immediate past president. There being no further nominations, the President declared a unanimous ballot be cast for the nominated officers.

Motion was made and seconded (Shaddock/Sargent) to ratify resolutions whereby the President, Vice President, Secretary/Treasurer and Executive Director are each hereby authorized to withdraw funds of the Corporation by checks or drafts, in the name of the Corporation. The second to the Motion was withdrawn and the motion was amended (Shaddock/Sargent) to ratify the following resolutions:

"BANKING RESOLUTION

"A meeting of the Board of Directors of Envision, Creative Support for People with Developmental Disabilities, a Colorado corporation, was held on July 13, 2017, whereby a resolution was passed.

"RESOLVED, that the Executive Director, President, Vice President, Secretary/Treasurer, Past President and Member At Large are each hereby authorized to withdraw funds from all 1st Bank accounts of the Corporation by checks or drafts, in the name of the Corporation.

"I, Linda Brainard, Secretary-Treasurer of Envision, Creative Support for People with Developmental Disabilities, do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Board of Directors of Envision, Creative Support for People with Developmental Disabilities on July 13, 2017, at which a quorum was present and voted.

"Dated: 7/13/17

/s/ Linda Brainard

"Linda Brainard, Secretary-Treasurer"

SEAL

"BOARD RESOLUTION

"A meeting of the Board of Directors of Envision, Creative Support for People with Developmental Disabilities, a Colorado corporation, was held on July 13, 2017, whereby a resolution was passed.

"RESOLVED, that the Executive Director and newly elected President and Vice President are hereby authorized to withdraw funds from the Morgan Stanley Investment Portfolio and the Morgan Stanley Investment Portfolio Loan Account #75400221062 of the Corporation by checks or drafts, in the name of the Corporation. Two signatures are required for all withdrawals.

"I, Linda Brainard, Secretary-Treasurer of Envision, Creative Support for People with Developmental Disabilities, do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Board of Directors of Envision, Creative Support for People with Developmental Disabilities on July 13, 2017, which a quorum was present and voted.

"Dated: 7/13/17

/s/ Linda Brainard

"Linda Brainard, Secretary-Treasurer"

SEAL

Copies of audit letters from Logan, Thomas and Johnson were furnished to the Board.

Annual review of agency documents: Mission Statement, Operating Objectives, Vision Statement, Core Value Statements, By-Laws, Conflict of Interest Policy, Person Centered Documents, Records Retention and Destruction Policy and Corporate Compliance/Fraud, Waste, Abuse and Reporting/Whistleblower Protection Policy. A revision to the Vision Statement was presented. Motion was made and seconded (Brooks/Wickstrom) to approve the revision to the Vision Statement. Motion carried.

A resignation from the board of directors was received from Kelly Osthoff, effective July 1, 2017. The resignation was accepted.

Following discussion, the President said that the Extraction Oil and Gas Lease offer would be reviewed by an attorney prior to being signed on behalf of Envision.

Celeste reported that there is no new information from the state regarding conflict free case management. Rules should be coming from the state with public input with finalization by January 1, 2018.

An update on Person Centered Organization activities was that the coaches and leaders met on July 12, 2017. Celeste reviewed the Executive Director's report for June, 2017.

The President appointed Pam Shaddock to act as chairperson of the Communications and Fund Development Committee as set out in the By-Laws. Three additional members will be appointed in accordance with definition in the By-Laws.

A community outreach activity was reported by Tamara Brady.

Department comments were made by Susan Brennan, Beth Allen, Jenny Acevedo, Tiffany Cron, Travis Colvin and Marty Kennedy.

There were no audience/public comments.

The meeting was adjourned by the President.