

Envision
Creative Support for People with Developmental Disabilities

REGULAR MEETING OF THE BOARD OF DIRECTORS
February 11, 2016

Members Present

Erica Herman
Linda Brainard
Joanna Martinson
Kathi Sargent
Doug Seery
Erin Hunter
Kelly Walker
Monica Wickstrom
Lesley Brooks

Members Absent

Angela Deabler
Stephanie Lewis
Jamie Erskine
Tanya Unrein

Others

Mary Lu Walton
Kay Wells
6 Staff Members

The meeting was called to order at 7:30 AM by the President.

Roll call indicated attendance as above with a quorum established.

There were no agenda additions. A deletion of FY16-17 calendar was made.

Marty explained about Medicaid re-validation application requirements that board members furnish personal information in order to be approved. This information will be needed by the March 3, 2016 board meeting. In addition, Envision is requesting that board members sign a release for a criminal background check the same as an employee or volunteer. Releases will be furnished to the members for signature along with additional information. Both the personal information and results of background checks will be retained in a locked administrative file. A policy regarding criminal background check for Board members will be developed for Board consideration and approval.

Mary Lu gave an update from the recent conflict free case management meeting that some options are being proposed and discussed. Additional meetings have been scheduled.

Mary Lu reviewed the Executive Director's report for January. She gave an additional explanation of the legislative issues that could affect community centered boards regarding open records.

Person Centered Organization update included that a group of employees completed a full-day training, "Approach to Risk."

Motion was made and seconded (Sargent/Brooks) to approve the minutes of January 7, 2016 meeting. Motion carried.

Marty Kennedy reviewed the financial report for period ending December 31, 2015. Total revenue was \$815,492.00. Total expenses were \$853,486.00; leaving a net income of -\$37,994.00.

Copies of the financial audit for FY14-15 were distributed. The FY14-15 990 tax return was reviewed and a copy made available if requested by a board member. Motion was made and seconded (Brooks/Wickstrom) to approve the return for filing. Motion carried.

Copies of a letter received from Logan, Thomas and Johnson were distributed. The letter explains the difference between a financial audit and a performance audit. Calvin Logan will attend the March board meeting to further explain and to answer any questions.

Erica reported that a board member is requesting a 3-month leave of absence. Following discussion, motion was made and seconded (Sargent/Brooks) to grant the leave. Motion carried. Erica will contact the member to report the action. A resignation was received from Erin Hunter effective following the April, 2016 board meeting.

Beth Allen reported on the 5K in My Shoes event.

There was no community outreach reported by board members.

Department comments were given by Karen Colasacco, Beth Allen, and Travis Colvin.

There were no audience comments.

The meeting was adjourned by the President.