

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
May 4, 2017**

Members Present

Erica Herman
Joanna Martinson
Linda Brainard
Kathi Sargent
Monica Wickstrom
Doug Seery
Jamie Erskine
Pam Shaddock
Kelly Osthoff
Lesley Brooks

Members Absent

Laurie Hughes-Coffman

Others

Mary Lu Walton
Kay Wells
Cameron Mastrud
Pat Roesler
11 Staff Members

The meeting was called to order by the President at 7:00 AM.

Roll call indicated attendance as above with a quorum established.

Motion was made and seconded (Sargent/Osthoff) to convene to an executive session of the board at 7:03 AM. Motion carried.

Motion was made and seconded (Shaddock/Erskine) to resume public meeting at 7:55 AM. Motion carried.

Motion was made and seconded (Sargent/Brooks) to approve the minutes of the March 2, 2017 meeting. Motion carried. Motion was made and seconded (Sargent/Osthoff) to approve the minutes of the April 6, 2017 meeting. Motion carried.

Motion was made and seconded (Wickstrom/Brainard) to approve the financial report ending February 28, 2017. Motion carried.

Marty Kennedy reviewed the financial statement for period ending March 31, 2017. Total revenue was \$736,579.00. Total expenses were \$711,754; leaving a net income of \$24,825.00. Motion was made and seconded (Wickstrom/Erskine) to approve the statement as presented. Motion carried.

The proposed Investment Policy was reviewed. Motion was made and seconded (Shaddock/Sargent) to approve the policy. Motion carried.

A letter of resignation from the board has been received from Laurie Hughes-Coffman. Motion was made and seconded (Brooks/Brainard) to accept the resignation. Motion carried. Potential board members attending the meeting were Cameron Mastrud and Pat Roesler and they were introduced by the President. Mary Lu will meet with a potential board member, Tamara Brady, next week.

After discussion, motion was made and seconded (Shaddock/Brooks) to table action on a lease from Extraction Oil and Gas. Motion carried. The President will contact the company for more information prior to consideration of signing the lease.

After discussion, motion was made and seconded (Brooks/Wickstrom) to approve the Active Shooter/Lockdown Policy as presented. Motion carried.

The Present appointed the following members to act as the nominating committee: Erica Herman, Joanna Martinson, Lesley Brooks, Kelly Osthoff and Linda Brainard. A slate of officers and Executive Committee members for fiscal year 2017-2018 will be presented at the June 8, 2017 meeting of the board.

Goals and Objectives for the board for fiscal year were discussed. Motion was made and seconded (Brainard/Shaddock) to accept the goals and objectives as presented. Motion carried. Motion was made and seconded (Wickstrom/Osthoff) to approve the 2017-2018 Annual Plan. Motion carried.

Mary Lu updated the board on conflict free case management and Person Centered Organization activities. One-page descriptions for all board members have been received. A new coaches group is being trained as well as coaches' trainers.

Mary Lu reviewed the Executive Directors Report for April, 2017 with state and local updates. Mary Lu added that Envision had received a letter designating the agency as a community centered board for fiscal year 17-18.

Beth Allen presented debriefing information on the 5K In My Shoes fund raising event.

Department comments were given by Marty Kennedy, Andy Hermance, Jenny Acevedo, Celeste Ewert, Travis Colvin and Beth Allen.

There was audience comment from Greg Gunnells.

The meeting was adjourned by the President.