

Envision
Creative Support for People with Developmental Disabilities

ANNUAL MEETING OF THE BOARD OF DIRECTORS
July 14, 2014

Members Present

Erica Herman
Linda Brainard
Kathi Sargent
Doug Seery
Kelly Osthoff
Joanna Martinson
Monica Wickstrom
Lesley Brooks
Jamie Erskine

Members Absent

Angela Deabler

Others

Mary Lu Walton
Kay Wells
Angie Henning
9 Staff Members

The meeting was called to order at 7:30 AM by the President.

Roll call indicated attendance as above with a quorum established.

An addition to the agenda was presentation and approval of a Family Support Council member.

Motion was made and seconded (Sargent/Wickstrom) to approve the minutes of the June 9, 2016 meeting as written. Motion carried.

Marty Kennedy reviewed the financial statement for period ending May 31, 2016. Total revenue was \$915,311.00. Total expenses were \$906,168.00; leaving a net income of \$9,143.00.

Audit Engagement Letters were received and copies were distributed to board members.

Marty said that the proposed budget for fiscal year 2016-2017 will be presented at the August, 2016 meeting of the board for discussion, review and approval. Motion was made and seconded (Brainard/Sargent) to authorize Envision to continue operations until approval of the budget. Motion carried.

Board membership terms expired on June 30, 2016 for Joanna Martinson, Kathi Sargent and Lesley Brooks. Motion was made and seconded (Brainard/Sargent) to renew those terms for three years. Motion carried.

Angie Henning was introduced as a potential board member. Motion was made and seconded (Wickstrom/Erskine) that Angie be appointed to serve a three-year term on the board of directors. Motion carried.

The name of Josefina Rincon was submitted for membership on the Family Support Council. Motion was made and seconded (Erskine/Wickstrom) to approve the membership. Motion carried.

The following slate of officers for the coming year was read as follows: Erica Herman, President; Joanna Martinson, Vice President; Lesley Brooks, Secretary-Treasurer; Linda Brainard and Kelly Osthoff, Members-at-Large

for the Executive/Finance Committee. There being no additional nominations, motion was made and seconded (Wickstrom/Sargent) to declare a unanimous ballot be cast. Motion carried.

Annual review of agency documents: Mission Statement, Operating Objectives, Vision Statement, Core Value Statements, Guiding Principles for a Culture of Trust and Respect, Credo of Supervision, By-Laws and Conflict of Interest Policy and Statement was completed with no revisions. Conflict of Interest Statements were completed by members present.

Board Goals for fiscal year 2016-2017 that were previously approved were reviewed.

Mary Lu updated the members on Conflict Free Case Management stating that the final plan has been sent to the Joint Budget Committee. Copies of the plan were previously distributed to board members. Numerous questions still exist and more information is needed so no recommendations were made regarding Envision's steps to meet compliance on Conflict Free Case Management.

A Person Centered Organization update was given. Board profiles were submitted by Erica, Monica and Joanna. Angela, Lesley and Angie still need to complete a profile.

The Executive Director's report was reviewed with state and local updates.

Jamie Erskine gave information of a program being implemented at University of Northern Colorado for students with an intellectual disability.

Department comments were made by Marty Kennedy, Andy Hermance, Celeste Ewert, Moniqua Herrington, Linda Medina and Beth Allen.

There were no audience or public comments.

The board adjourned to executive session at 8:40 AM. Motion was made to reconvene the public meeting (Osthoff/Brainard) at 9:17 AM.

The meeting was adjourned by the President.