

Envision
Creative Support for People with Developmental Disabilities

REGULAR MEETING OF THE BOARD OF DIRECTORS
October 3, 2013

Members Present

Erica Herman
Richard Hanks
Kathi Sargent
Doug Seery
Monica Wickstrom
Erin Hunter
Linda Brainard
Joanna Martinson

Members Absent

Lesley Brooks
Annette Tannell
Tanya Unrein

Others

Gary Perl
Bill Shell
Mary Lu Walton
Kay Wells
7 Staff Members

The meeting was called to order at 7:30 AM by the President.

Roll Call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Hanks/Wickstrom) to approve the minutes of the September 5, 2013 meeting as written. Motion carried.

An investment portfolio review was given by Bill Shell and Gary Perl of Morgan Stanley. Copies of the Investment Policy and Statement were furnished to board members for the annual review of these documents. Morgan Stanley was asked for advice regarding these documents and any recommendations for revisions to the Investment Statement that are made by Morgan Stanley will be brought back to the board for consideration at the November board meeting.

Marty Kennedy reviewed the financial report for the period ending August 31, 2013. Total revenue was \$727,037.00. Total expenses, including depreciation of \$9,137.00, were \$704,781.00; leaving a net income of \$22,256.00.

The board was notified of receipt of a letter of resignation from Annette Tannell. Motion was made and seconded (Hunter/Brainard) to accept the resignation. Motion carried. Mary Lu will contact an individual, Eric Mooss, who indicated interest in becoming a member of the board.

A schedule has been established for the Person Centered Thinking training as well as for leadership, coaches and trainers groups. Some staff from Division for Developmental Disabilities and several collaborative agencies will be included. Board members are encouraged to become involved either in the training or a session with the professional trainer during an evening.

Mary Lu gave an update on fund raising events. A list of potential sponsors and donations for auction items for the Art Show and Silent Auction is being developed. The route that had been developed for the 5K In My Shoes event was destroyed by the recent flooding. An alternate course will be explored. The Holiday Art and Craft Sale is scheduled for October 19 at Envision.

The Employee Committee report was given by Mary Lu. The committee is planning the annual department decorating contest during the month of October.

Copies of the Affirmative Action Plan were furnished to the board members and brief explanation was provided by Travis Colvin.

Mary Lu reviewed the Executive Director's Report for September. Mary Lu and other staff members will meet with the County Commissioners on October 22 to make the annual budget request.

Richard Hanks reported on a board goal of exploring internships with Aims Community College students.

During audience comments Marty Kennedy told the board that the auditor will be at Envision for on-site work in two weeks and will make the annual presentation to the board at the November board meeting.

The meeting was adjourned by the President.