

**Envision Creative Support for People with Developmental Disabilities**  
**BOARD OF DIRECTORS' MEETING**  
**Thursday, July 8, 2021 at 7:30AM through Zoom**  
**Minutes**

**Board Members Present**

Tannis Bator  
George "Tommi" Bator  
Kassi Decuir  
Erica Herman  
Jon Jonson  
Allison Kanzler  
Taylor Malott  
Meghan Phillips  
Tyler Richardson  
Pat Roesler  
Christina Ruffati  
Kathi Sargent  
Pam Shaddock

**Board Members Absent**

LuJean Ott  
Tyler Richardson

**Other People Present**

Celeste Ewert, Executive Director  
Karen Wainscott, Fund Develop & Comm. Director  
Shawn Croissant, Interim PS Director/DP Coordinator  
Shannon Biehl, Finance & Admin Director  
Jodette Hamilton, Admin Coord  
Susan Brennan, Adult CM Coord  
Linda Medina, QA Director  
Desiree Lopez, Adult CM  
Anissa Billianor, Children's CM Coord  
Cheryl Gantz, Admin Assistant-Prog Svcs  
Maria Caballero, Children's CM

Meeting was called to order at 7:33 AM (Roesler)

Roll call indicated attendance as above with a quorum established

Agenda Additions: Parking lot discussion

Ewert shared a vision victory – Received a Grant from Arts Alive for \$2,400.00; technology for the Art Program; more digital; the Review Committee was impressed with Envision's proposal and indicated if the program was going well would consider another \$2,400.00

**MOTION** made to approve the minutes of June 10, 2021 and seconded (Ruffati/Shaddock) motion carried

Biehl provided the financial report ending May 31, 2021

**MOTION** made to approve the financial report ending May 31, 2021 with a YTD net income of \$1,264,858 and seconded (Malott/Sargent) motion carried

Ewert approval of continuing operations using 2020-2021 budget; 2021-2022 budget will be out by August or September 2021

**MOTION** made to approve continuing operations using 2020-2021 budget and seconded (Tannis Bator/Jonson) motion carried

Board Membership: It was mentioned to contact Sunrise or North Colorado Health Alliance to see if anyone would be interested in joining us.

**MOTION** made to approve continuing with current bank signers and seconded (Shaddock/Herman) motion carried

Ewert - Annual Review of Agency Policy and Documents:

Mission Statement, Operating Objectives, Vision Statement, Core Values, By-Laws, COI Policy/signatures, PCT Documents, Document Retention and Destruction Policy and Corporate Compliance/Fraud, Waste, Abuse and Reporting/Whistleblower Protection Policy

All BOD Members need to sign a new Conflict of Interest form and submit to Celeste

Shaddock had no update for the Fund Development and Communications Committee

Ewert follow-up from Annual BOD Retreat: Goals and Objectives would like any feedback by Monday, July 12, 2021 at 5:00pm. Goal 1-Shaddock asked that the language be changed on the legacy gift program and the marijuana donations to say: continue research on the both of these; Goal 2 Financial-Added Support Management Team in options for recruiting, hiring, and retaining employees to help reduce turnover and expenses related to turnover (wages-benefits); Goal 3-No changes

Ewert provided an update on Conflict Free Case Management (CFCM) and Case Management Redesign (CMRD): Weld County will stay its own catchment area; Not many meetings going on right now

Ewert provided information from monthly report with State and Local updates

- Some COVID19 restrictions being lifted: fully vaccinated no mask, not vaccinated wear mask; still doing temperature checks before entering the building
- Parking lots: City of Evans – front parking lot has minor repairs will be less than \$10,000.00, the back either a complete parking lot costing \$100,000.00 or just lay a layer of ground up asphalt for \$10,000.00 to \$15,000.00; waiting to hear from the City of Evans to see what kind of payment plan they would agree on; we would save money doing it with the City; the work would be done by September 2021

Community Outreach Activities/Opportunities: N/A

Department directors/designees shared updates

There were no audience/public comments

**MOTION** made to adjourn the meeting at 8:58 AM and seconded (Jonson/Kanzler) motion carried

Upcoming Events/Meetings:

- Greeley Arts Picnic July 24<sup>th</sup> and 25<sup>th</sup>
- Executive Finance Committee – Monday, August 9, 2021 at 7:30 AM: Zoom
- Board of Directors – Thursday, August 12, 2021 at 7:30 AM: Zoom
- Employee Recognition Lunch - August 12, 2021 from 11:00 AM – 2:00 PM at Envision
- Executive Finance Committee – **TUESDAY**, September 7, 2021 at 7:30 AM: Zoom
- Board of Directors – Thursday, September 9, 2021 at 7:30 AM: Zoom
- Rose Reception – waiting for date options from venue
- H'Art of Envision – Friday, October 1, 2021



08/12/2021