

Envision Creative Support for People with Developmental Disabilities
BOARD OF DIRECTORS' MEETING
Thursday, August 11, 2022 at 7:30AM through Zoom
Minutes

Board Members Present

Tannis Bator
George "Tommi" Bator
Kassi Decuir
Annie Fritz
Allison Kanzler
Taylor Malott
Meghan Phillips
Tyler Richardson
Pat Roesler
Christina Ruffatti
Pam Shaddock

Board Members Absent

Erica Herman
Jon Jonson
LuJean Ott

Other People Present

Celeste Ewert, Executive Director
Kandice Kramer, Fund Develop & Comm. Dir.
Jenny Acevedo, EI Director
Shawn Croissant, Interim PS Director/DP
Coordinator
RuthMary Lyons, Interim Finance & Admin
Director
Jodette Hamilton, Admin Coordinator
Susan Brennan, ACM Coordinator
Linda Medina, QA Director
Jennifer Howell, Adult Case Manager
Sahara Bliss, Adult Case Manager Lead
Cheryl Gantz, Technician Program Svcs
Courtney Rusch, Case Manager CCB
Sara Slovacek, Case Management Coord
Anissa Billianor, Case Management Coord
Will Pratt, Residential Program Manager
Shaun May, Health Department

Meeting was called to order at 7:32 AM (Roesler)

Roll call indicated attendance as above

Agenda Additions: Shaddock budget discussion

Ewert shared a vision victory – Carolyn Ulrich, Residential Program Coordinator, honored in NOCO Style Top 30 Under 30; today is her last day, she will be working casual hourly for Envision. Shaddock, please send our congratulations

MOTION made to approve the minutes of June 9th and July 14, 2022 meetings and seconded (Phillips/Shaddock) motion carried

Lyons provided the financial report ending June 30, 2022; Shaddock asked to explain the losses

MOTION made to approve the financial report ending June 30, 2022 with an YTD net income of (402,219.00) and seconded (Fritz/Malott) motion carried

Lyons provided the Budget for FY 22.23; Shaddock discussed concerns with retaining staff; Ewert stated a wage increase of 5% back to 71/22; December 2022 and June 2023 bonus to employees in Case Management Departments; maybe another increase in January 2023 depending revenue and expenses; Richardson good plan to approve budget; Roesler good starting point if we need to make adjustments

MOTION made to approve the Budget for FY 22.23 and seconded (Tommi Bator/Phillips) motion carried

MOTION made to approve the new Board Membership application of Shaun May and seconded (Phillips/Ruffatti) motion carried

Ewert updated the By-Laws to change the annual meeting from July to June; 1-2 years they will significantly change because of Conflict Free Case Management

MOTION made to approve the Annual Documents and seconded (Tommi Bator/Phillips) motion carried

MOTION made to approve the Board of Director Goals for new Fiscal Year and seconded (Kanzler/Fritz) motion carried

Shaddock/Kramer provided an update for the Fund Development and Communications Committee: Shaddock- they had their in-person meeting at Aunt Helen's Coffee Shop; very important to reassure families with the Case Management change, positive communication; support Kandice in fundraising; 3 months next meeting; Kramer-September 23rd Provider Fair

Ewert updates on Conflict Free Case Management (CFCM) and Case Management Redesign (CMRD): HCPF has provided a Coach (Liz) from HMA to work with Envision;

Ewert provided information from monthly report with State and Local updates. (See report)
Added-Employee Lunch thanks for volunteering; Schaeffer Enterprise-Valorie Randall passed away; Cathy Orosz-Advocate also passed away

Community Outreach Activities/Opportunities: Kramer-Employee BBQ went well, thanks to everyone that volunteered; Evans Heritage Days September 17th will be in parade and have a booth; Health and Resource Fair September 23rd; H'Art of Envision and Rose Reception October 7th

Audience/public comments: Shawn Croissant and Carolyn Ulrich-Carolyn wanted to say Thank You to everyone, today was her last day at Envision, but she will be working casual hourly

MOTION made to adjourn the meeting at 8:43 AM and seconded (Decuir/Kanzler) motion carried

Upcoming Events/Meetings:

- Executive Finance Committee – **TUESDAY**, September 6, 2022 at 7:30 AM
- Board of Directors – Thursday, September 8, 2022 at 7:30 AM
- Evans Heritage Days-Parade and Booth - September 17, 2022
- Annual Forum/Provider Fair/Mobile Vaccine Clinic – Friday, September 23, 2022
- Annual H'Art of Envision Art Show/Rose Reception – Friday, October 7, 2022 at 5 PM
- Executive Finance Committee – Monday, October 10, 2022 at 7:30 AM
- Board of Directors – Thursday, October 13, 2022 at 7:30 AM



09/08/2022