

Envision Creative Support for People with Developmental Disabilities
BOARD OF DIRECTORS' MEETING
Thursday, May 11, 2023, at 7:30AM by Zoom
Minutes

Board Members Present

George "Tommi" Bator
Kassi Decuir
Erica Herman
Allison Kanzler
Taylor Malott
Shaun May
Meghan McWilliams
LuJean Ott
Tyler Richardson
Pat Roesler
Christina Ruffatti
Pam Shaddock

Board Members Absent

Tannis Bator
Nikolas Jackson
Jon Jonson

Other People Present

Celeste Ewert, Executive Director
Kandice Kramer, Fund Develop & Comm. Dir.
Kim Sager, HR Director
Shawn Croissant, Interim PS Director/DP Coordinator
RuthMary Lyons, Interim Finance & Admin Director
Linda Medina, Quality Assurance Director
Jodette Hamilton, Admin Coordinator
Anissa Billianor, Case Management Coordinator
Shannon Burley, Housing & Benefits Manager
Elaine O'Rourke, Case Manager CCB
Sahrah Bliss, Case Manager Lead Adult
Cheryl Gantz, Program Services Technician
Susan Brennan, Case Management Coordinator
Jessika Vega, Technician
Lori Ruscko, Case Management Coordinator
Elvia Flores, Case Manager CCB
Jessica Jardee, Case Manager Childrens
Maria Caballero, Case Manager Childrens
Karen Colasacco, Case Manager Adult
Ana Moncada, Technician
Juanita Garcia, Case Manager Adult

Meeting was called to order at 11:35AM (Roesler)

Roll call indicated attendance as above

Agenda Additions: N/A

Ewert shared a vision victory – Day Program went to Cycling Without Age, had a great time

MOTION made to approve the minutes of April 13, 2023, meeting and seconded (McWilliams/Decuir) motion carried

Lyons provided the financial report ending March 31, 2023. Shaddock asked how many people supported in Direct Services: Residential-30, Day Program-65, Supported Employment-18, Early Intervention-600, Case Management 850. Biggest loss is in transportation \$120,000.00 a year, there will be a 62% increase in transportation.

MOTION made to approve the financial report ending March 31, 2023, with an YTD net income (loss) of (\$176,134.00) and seconded (Kanzler/Richardson) motion carried

Ewert provided an update on Board Membership – Person supported is not interested

Executive Finance Committee for next FY – Slate of Officers: Erica Herman-President, Meghan McWilliams-Vice-President, Pat Roesler-Past President, and Tyler Richardson-At-Large. The Secretary-Treasurer is vacant (Allison Kanzler is interested)

Terms ending – consideration for renewal: Pat Roesler, Tannis Bator, Tommi Bator, Allison Kanzler, and Christina Ruffatti

Shaddock provided an update for the Fund Development and Communications Committee (FDCC) –

1. Coordinating another meeting
2. Strategic planning, will discuss at the Retreat

Approval of Calendar for next Fiscal Year – Holidays, BOD and EF meetings

MOTION made to approve the Calendar for next Fiscal Year and seconded (Shaddock/Herman) motion carried

Annual Board Retreat: This will be held on Thursday, June 22nd 1-4pm at the LINC library in their Board Room. At the retreat we will discuss board goals and strategic planning. Ewert will send out an email with all the information. Snacks and water will be provided. In-Person Only

Ewert updates on Conflict Free Case Management (CFCM) and Case Management Redesign (CMRD) – Had a meeting with our coach, HMA, regarding our Transition Plan. The Transition Plan is now called the Change Management Plan. Case Managers had a question and answer with the County.

Ewert provided information from monthly report with State and Local updates. (See report)

5K Updates – Ewert/Kramer: Need volunteers to be out on the course. 15 Sponsors, \$25,300.00 Donations, 54 Registrations through Custom Ink plus \$470.00 in donations, additional 38 Registrations

Community Outreach Activities/Opportunities – Ruffatti will send out a list of activities at UNC

Department Directors or Designee provided department updates

There were not audience/public comments

MOTION made to adjourn the meeting at 12:56 PM and seconded (Richardson/Kanzler) motion carried

Upcoming Events/Meetings:

- Saturday, June 3, 2023 – Annual 5K at 8:30 AM at Envision
- Executive Finance Committee – Monday, June 5, 2023, at 7:30 AM
- June BOD Meeting – Thursday, June 8, 2023, at 7:30 AM
- **AGENCY CLOSED – Tuesday July 4, 2023, 4TH OF JULY HOLIDAY**
- Executive Finance Committee – Monday, July 10, 2023, at 7:30 AM
- July BOD Meeting – Thursday, July 13, 2023, at 7:30 AM



06/08/2023