

Envision Creative Support for People with Developmental Disabilities
BOARD OF DIRECTORS' MEETING
Thursday, July 13, 2023, at 7:30AM by Zoom
Minutes

Board Members Present

George "Tommi" Bator
Tannis Bator
Kassi Decuir
Erica Herman
Jon Jonson
Allison Kanzler
Taylor Malott
Meghan McWilliams
Pat Roesler
Pam Shaddock

Board Members Absent

Shaun May
Tyler Richardson
Christina Ruffatti

Other People Present

Celeste Ewert, Executive Director
Kim Sager, Human Resources Director
Shawn Croissant, Interim PS Director/DP
Coordinator
RuthMary Lyons, Interim Finance & Admin
Director
Linda Medina, Quality Assurance Director
Jodette Hamilton, Admin Coordinator
Sahrah Bliss, Case Manager Lead Adult
Susan Brennan, Case Management Coordinator
Karen Colasacco, Case Manager Adult
Courtney Rusch, Case Manager CCB
Anissa Billianor, Case Management Coordinator
Cheryl Gantz, Technician-Program Services
Shannon Burley, Housing & Benefits Manager
Amy Bush, Case Manager Adult
Jessica Miller, Case Manager CCB
Morgan Measner, Case Manager Adult
Victoria Garcia, NCHA
Gary Perl, Morgan Stanley
Katie Janda, Morgan Stanley

Meeting was called to order at 7:33AM (Herman)

Roll call indicated attendance as above

Agenda Additions: N/A

Ewert shared a vision victory – This was simple and was a big deal. Found a 2009 with 111,000 miles on it, wheelchair van rear loading for \$3,000.00.

Gary Perl with Morgan Stanley did a presentation on Investments

MOTION made to approve the minutes of June 8, 2023, meeting and seconded (McWilliams/Roesler) motion carried

Lyons provided the financial report ending May 31, 2023

MOTION made to approve the financial report ending May 31, 2023, with an YTD net income (loss) of (\$194,951.00) and seconded (McWilliams/Decuir) motion carried

Ewert provided an update on Board Membership – Victoria Garcia with NCHA introduced herself

MOTION made to accept Victoria Garcia as a new BOD member and seconded (McWilliams/Bator, Tannis) motion carried

Allison Kanzler

Corporate Resolution-New signers:

Bank – Herman, Kanzler, McWilliams, Richardson, and Roesler

Morgan Stanley – Herman, Kanzler, and McWilliams

MOTION made to approve the new signers and seconded (Shaddock/Jonson) motion carried

Approval of Annual Documents

Mission/Vision/Core Values/Operating Objectives/By-Laws

Conflict of Interest Acknowledgement – will be sent through HelloSign

Corporate Compliance/Fraud, Waste, Abuse and Reporting/Whistleblower Protection Policy

Ewert added that there will be significant changes after Conflict Free Case Management has been completed. Also, every year need to re-sign the Conflict-of-Interest form

MOTION made to approve the Annual Documents and seconded (Kanzler/Roesler) motion carried

Approval of Board of Director Goals for new Fiscal Year – Ewert added that the BOD goals that they had last year are still relevant. Shaddock agrees

MOTION made to approve the Board of Director Goals for the new Fiscal Year and seconded (Shaddock/Decuir) motion carried

Shaddock provided an update for the Fund Development and Communications Committee (FDCC) –

1. Was not able to touch base with Kandice, she resigned
2. Will not have a meeting until we find out what cohort we are in for Conflict Free Case Management; Ewert to set-up meeting

Ewert updates on Conflict Free Case Management (CFCM) and Case Management Redesign (CMRD) – Not a lot of updates. Still waiting to hear what cohort we are in. We are working on our Change Management Plan, it is due Saturday, 7/15/23, but not all of it. Having a Case Management Huddle today, 7/13/23; attendance and feedback has been good. The County has also been involved in the CM Huddles. The County not feeling comfortable with being the first cohort. McWilliams added it's the space that has been the challenge. Linda Medina added, so much to do, not ready for first cohort.

Ewert provided information from monthly report with State and Local updates. (See report)

Community Outreach Activities/Opportunities – N/A

Director Comments - Directors or Designee provided department updates: N/A

Audience/public comments – N/A

MOTION made to adjourn the meeting at 8:47 AM and seconded (Decuir/Kanzler) motion carried

Upcoming Events/Meetings:

- Executive Finance Committee – Monday, August 7, 2023, at 7:30 AM
- August BOD Meeting – Thursday, August 10, 2023, at 11:30 AM **IN PERSON at Envision**
- **AGENCY CLOSED – MONDAY, SEPTEMBER 4, 2023, LABOR DAY**
- National Direct Support Professional's Week – 9/10-9/16
- Executive Finance Committee – Monday, September 11th at 7:30 AM
- Annual Employee Lunch – Tuesday September 12th 11:30-1:30 at Envision
- September BOD Meeting – Thursday, September 14th at 7:30 AM